



## Inventory List of Items to Convey to New Homeowners at Suncrest Village

**Unit/Address:**

**Date:**

Item #	Items	Qty	Identifying Num/Alpha	Purpose	Notes
1.	Window Button-FOB	Varies by unit		Resident gate access	Please contact the SV HOA office to confirm the # of gate devices on file for the unit(s). \$
2.	Proximity Card	Varies by unit		Resident/guest gate access	Please contact the SV HOA office to confirm # of gate devices on file for the unit(s). \$
3.	Key	Varies by unit/owner		Access to the condo or townhouse unit	A current key for all condo units is required to be on file at the SV HOA office.
4.	Key	Varies by unit/owner		USPS mail box	Replacements must be purchased at the USPS downtown location.
5.	Key	1		Access to pool, business & fitness centers	One key works for all three locations listed. \$
6.	Pool Pass	1		Access to pool	Please contact the SV HOA office to confirm the pool pass number on file for the unit(s). \$
7.	Pool Band	Varies by unit/owner		Access to pool	Each person at the pool is required to wear a pool band. \$
8.	Designated Parking Space	1 - garage			Applicable to condos only
9.	Other				

### Notes

- Please contact us for the unique identification numbers for access items 1, 2, 6, (and 8 for condos).
- \$ = Items managed by Suncrest Village HOA. Replacement costs vary.
- New owners and residents are required to register with the SV HOA office upon move-in. See [suncrestvillage.net/contact-us](http://suncrestvillage.net/contact-us) for current hours.
- Governing documents for the **Suncrest Village Condo Association** and the **Suncrest Village Townhome Association** are available via [suncrestvillage.net/owners-residents](http://suncrestvillage.net/owners-residents).
- Property owners are required to provide a Homeowner's Insurance Policy Declarations to the SV HOA office. See [suncrestvillage.net/condoinsurance](http://suncrestvillage.net/condoinsurance) and [suncrestvillage.net/townhomeinsurance](http://suncrestvillage.net/townhomeinsurance).